

HMNZS NGAPONA ASSOCIATION INCORPORATED

LONGCAST

7 December 18 - Weapons Electrical Reunion at SRFM
7 December 18 – 8th Maritime Societies' Annual Dinner, Northern Club
8 December 18 - Ex-Sailors' Get Together - Howick RSA, start 1600.
14 December 18 - Navy Club Lunch, Remuera Club
16 December 18 – HMS Neptune Remembrance Service DNB
21 December 18 - Ngapona Assn Lunch at Orakei RSA
25 December 18 – Christmas Day
26 December 18 – Boxing Day
1 January 19 – New Year's Day
18 January 19 - Ngapona Assn Lunch at Swanson RSA
28 January 19 – Auckland Anniversary Day
6 February 19 – Waitangi Day
8 February 19 – Navy Club Lunch, Remuera Club
15 February 19 - Ngapona Assn Lunch at Titirangi RSA
8 March 19 - Navy Club Lunch, Remuera Club
15 March 19 - Ngapona Assn Lunch at Waiheke RSA

Hi Folks

FROM THE SICKBAY

Cliff Hodgman rang me two weeks ago to say Pat is unwell. Our thoughts are with Cliff and Pat at this time.

APOLOGIES

I had a few technical problems with last week's email and it may not have opened correctly if you viewed it on a phone or iPad. Seemed to work OK on a PC. – *Ed*

HMNZS NGAPONA ASSOCIATION MONTHLY LUNCH

Our next lunch will be the final one for the year at the Orakei RSA on 21 December. We will not be holding a Christmas Function this year but instead will make our final lunch something really special.

The Orakei RSA is going 'all out' to make this an event to remember. They are going to create a naval theme and have a special menu and the meal will be served at the table. There will also be a door prize provided by the Assn. This event is open to **Partners** and **Friends**.

All you have to do is mark it in your diary, let us know you are coming, and tell your friends. Serving members of **Ngapona** and members of the **Navy Club** are most welcome.

MENU

Glazed, Baked Ham on the Bone with Mustard Sauce & Cumberland Sauce, Roasted and Steamed Vegetables, Beetroot & Feta Salad with Vinaigrette Pistachios. Dessert offered is Mini Christmas Chocolate Pudding served warm with Hot Brandy Custard and Fresh Cream.

Total Cost is \$25.00 per head. As an alternative meat for those who don't eat Pork, we will have a free range Chicken with Fresh Herb Stuffing. We would like to know of those that require this before the event as well as those who have food allergies such as Gluten Free, Dairy Free.

RSVP required by 17 December. Just reply to this email with **'YES'** in the subject line.

REMINDER

The 8th Maritime Societies' Annual Dinner will be held at the Northern Club this Friday, 7th December 18.

HMS NEPTUNE REMEMBRANCE SERVICE

The HMS *Neptune* remembrance service will be held at the Devonport Naval Base chapel at 1000 on Sunday 16 Dec 18. This year, the 77th anniversary of the sinking and of NZ 's biggest single day naval loss of life, HMNZS *Ngapona*'s two chaplains, Michael Berry and Helen Gwyn, will be officiating - which is, of course, entirely appropriate given that many of the sailors lost were, in fact volunteer reservists - including 29 from *Ngapona*'s predecessor Auckland Division.

WE SERVED

A new tool was launched on 30 November 2018 and has been designed to guide veterans and New Zealand service personnel towards organisations that can help address their health, welfare and social needs.

This is an online service directory called WeServed.nz. The tool has been developed by the Ranfurly Veterans' Trust, with the support of the organisations that make up the Combined Veterans Advocacy Group—the Australasian Services Care Network, the RNZRSA, the No Duff Charitable Trust, Veterans' Affairs, and the NZDF.

Click [HERE](#) to view the website or Google WeServed.nz

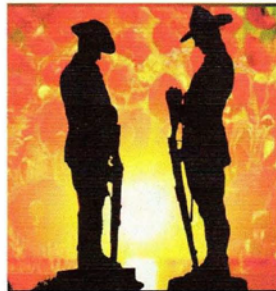
RNZRSA CEREMONIAL GUIDE

Former Gunnery Instructors Warrant Officer Jack Donnelly, BEM, RNZN and Chief Petty Officer Tony Lewis, RNZN have written a Ceremonial Planning, Procedural and Protocol Guide for the RNZRSA.

The second chapter is reproduced below:

PLANNING & PREPARATIONS FOR ANZAC DAY

RSA ANZAC DAY DAWN SERVICE PROGRAM.



"They gave their tomorrow, for our today."

"Lest We Forget"

The planning and preparation for ANZAC Day/Armistice Day commemoration has always fallen to the returned servicemen and women ever since the first unofficial ANZAC Day commemoration was held on 25th April 1916, in co-operation with local authorities. Today, that process remains in place as our RSA committees throughout New Zealand continue to manage their planning and preparations for the most solemn days of their year.

In this section of the booklet we recommend a logical way to plan and prepare for your ANZAC day service in a methodical and chronological method by using the services long and short cast system.

LONG-CAST:

- a. At the first committee meeting after ANZAC Day ensure that a de-brief is on the agenda. Your focus should be on how your service went, what was good, not so good or whether or not there was there any segment that you could improve on?
- b. Throughout the remainder of the year, always keep in mind your ANZAC Day service.
- c. As some RSA's may have a Christmas "break" from December until February ensure that important matters of your ANZAC Day organisation are discussed at your final meeting for the year.

SHORT-CAST:

- a. For your first meeting of the year endeavour to invite your local MP, mayor, councillors or local authorities. It is essential that everyone fully understands their roles and responsibilities within your ANZAC Day service.
- b. At your earlier or subsequent meetings try to ensure that some of the following agenda items are 'tabled' and discussed:

Selection of 'key' personnel who may include;

- i. Master of Ceremonies
- ii. Parade Marshall(s)
- iii. Guest Speaker(s)
- iv. Wreath Laying Orderly
- v. Officer of the guard
- vi. Bugler
- vii. Person in charge of Flag Party
- viii. Vocalist
- ix. Padre
- x. Person in charge of Choir

Invitations sent to;

- i. Official guest(s)
- ii. NZ Defence Force contingent
- iii. Local NZ Merchant Navy organisation
- iv. Local MP, Mayor, dignitaries, councillors,
- v. Catafalque guard
- vi. Personnel laying a wreath
- vii. Band(s)
- viii. Schools
- ix. (vix) Cadet units
- x. Community groups
- xi. Personnel for various recitations
- xii. Police, St Johns ambulance, first aiders, traffic control.
- xiii. Cultural groups/iwi liaison
- xiv. Specific military units, who may wish to parade

- c. Any additional segments you may wish to include.
- d. When producing your program, try to create a different front cover each year.
- e. Promulgate the Order of March and Order of Service within your RSA.

- f. Exhibit certain segments of this booklet on your noticeboards such as, the veterans salute, wearing of medals, dress, and procedure for laying a wreath in the weeks leading up to ANZAC day. It will add to your members' awareness and importance of this occasion.
- g. Promote your ANZAC day event by writing an article for your local newspaper. If it is not published, no harm is done.
- h. Your RSA may wish to hold an informal veteran's symposium and luncheon a few days before ANZAC Day to bring them together, check who will be available, conduct a briefing and enjoy each other's company in preparation for the big day.
- i. Always check your ANZAC Day march route to ensure it is clear and easy for our veterans to negotiate.
- j. Ensure to complete your preparations in good time.

The planning outcome of ANZAC Day for RSA's will no doubt be driven by finances and funding, which may well restrict what you are able to produce or achieve. Each RSA should produce a program that complements their own circumstances.

ORDER OF MARCH



"We march in their footsteps."

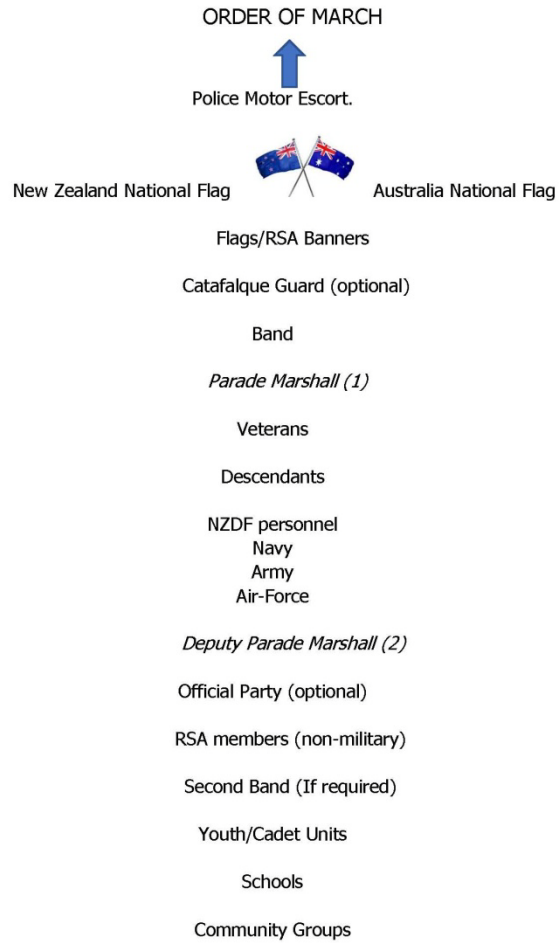
The true essence of any ANZAC parade is to have two Parade Marshalls. This will ensure quality supervision, that your parade is formed up in the correct order and ensure there is verbal direction throughout the march.

The ideal personnel for Parade Marshalls (PM's) are not necessarily the most senior military personnel or persons who had done it for the past 10 years, but military personnel with strong, audible and clear voices. They can be either veterans or current NZDF. Every RSA has such person(s).

If your PM's do not have the voice capacity to project their voices, do not be afraid to use a megaphone or such like to ensure that all on parade know what is required of them and any other instructions that need to be conveyed to them. If they use their voices only, then make sure that the leading half of the parade can hear the brief. You may also have the opportunity to brief your principal parade personnel just prior to the parade forming up.

The 'key' and success to any parade is effective and clear communication. An ANZAC parade is the most difficult you will ever encounter. The challenges you will face are many and varied. The fact that your parade in some cases will be spread out over long distances, dawn parades are in the dark, you are dealing with elderly veterans, current military and non-military personnel such as civilians and children, you may also have more than one band. Your 'power of command' must be balanced and pitched at the right level to ensure you can bring together and extract the best from all variant personnel on parade. This will go a long way to ensuring a successful parade in such difficult circumstances. To clarify the composition of the veteran's platoon, veterans are *ex-military personnel who have previously served in the NZDF or other commonwealth armed forces*. The recommended 'Order of March' for an ANZAC day service is listed below. It is based on having our veterans in the best possible position, close to the front of the parade and in their 'Stand-alone' platoon. There are a few differences with the civic parade which will be explained.

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Some of the reasons for this recommended 'Order of march' configuration are as follows:

- In an ANZAC parade both national flags of Australia and New Zealand should lead the parade, they must always be given the position of honour. Their presence at the head of the parade acknowledges and honours the name, ANZAC.
- Flags and banners may well be the RNZN and RNZAF ensigns, Army regiments/corps flags, RNZRSA flag/banners, NZ Merchant Navy red ensign.
- The Catafalque guard may march in the parade or be marched into position at the cenotaph.
- Band positioned behind the flags and guard. Having them immediately in front of the veterans will assist the 'vets' in keeping the step, cadence and be easily heard.
- The descendants are positioned immediately behind the veteran's platoon as they are the ancestors to those who served or died for their country.
- NZDF, depending on numbers can be a combined platoon or in separate platoons, Navy, Army and Air Force.
- If you wish to have an official party (Mayor, local MP, Councillors etc) marching in the parade then they will be the leading civilian platoon, otherwise they should be positioned on the podium.
- If there is another band they may be positioned in front of the civilian platoons.

The main difference between the dawn (veterans service) and civic parades is, the civic parades include more civilian groups, but the parade formation remains basically the same. On ANZAC Day the interval between the dawn and civic parades can be upwards of 3-4 hours. It is therefore important for our veterans, servicemen and women to 'pace' themselves. Ensure they relax, have something to eat and drink (not necessarily alcohol) so that they are prepared and ready to take their place in the civic parade. It is your veterans that the public have come to see and show their respect for.

DID YOU KNOW?

On 8 December 2007, HMNZS *Ngapona* moved from St Mary's Bay to the old Dockyard Sail Loft within the Devonport Naval Base. After being shut off from the sea by the first reclamation for the harbour bridge approaches in 1955, it succumbed to widening of the carriageway in 2007. The sail loft building has since been renamed the Palmer Building.

Take care

Jerry Payne

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Editor

HMNZS Ngapona Assn Inc

"There are good ships, and there are wood ships, the ships that sail the sea."

"But the best ships are friendships, and may they always be."

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